



# TUNBRIDGE WELLS GRAMMAR SCHOOL for BOYS

## School Fund

### Gift Aid Declaration

By completing this form you will allow us to reclaim the basic rate tax that you have already paid on your donation.

In order for us to reclaim tax you must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donation in the tax year (currently 25p for each £1 you give). The Government will pay to the charity an additional 3p on every £1 you give between 6<sup>th</sup> April 2008 and 5<sup>th</sup> April 2011. This transitional relief for the charity does not affect your personal tax position.

If you pay income tax at the higher rate, you must include all your gift aid donations on your self assessment tax return if you want to receive the additional tax relief due to you.

Please complete in **BLOCK CAPITALS**

<b>Charity Name:</b>	<b>Tunbridge Wells Grammar School for Boys School Fund</b>
<b>Registered Charity Number:</b>	<b>1119646</b>

#### Details of Donor

**Title** .....**Forename/s** ..... **Surname** .....

**Home address** .....

.....

..... **Post Code** .....

I want the charity to treat all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations. ....

**Signature** ..... **Date** .....

#### Please return to:

The School Finance Office, Tunbridge Wells Grammar School for Boys,  
St John's Road, Royal Tunbridge Wells, Kent, TN4 9XB

Please notify the charity if you:

- Want to cancel this declaration at any time
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains